



PUBLICATION OF DECISION LIST NUMBER 11/23-24

MUNICIPAL YEAR 2023/24

Date Published: 8 November 2024

This document lists the decisions taken by the Cabinet at its meeting on 5 November 2024. The list covers key and non-key decisions. These decisions will come into force within four working days of the date of this document (i.e. 14 November) unless the Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:

Decisions that involve expenditure over £100,000 or that affect more than one ward can be called in. “Call-in” requires at least a quarter of the Members of the Overview and Scrutiny Committee to request the “call-in”, in writing, within four working days of the publication of the decision by the Cabinet, to be effective. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Governance Services. Either a special meeting of the Overview and Scrutiny Committee to consider the “called-in” item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of the Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where the Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by the Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council’s budget, then it should seek advice from the Monitoring Officer .

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Clare Cade, Governance Services Manager at the Council Offices, Campus East,
Welwyn Garden City, Herts AL8 6AE
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Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
FP2085 Council Tax Support Scheme 2025/26					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All	None	Non-Key	Helen O’Keeffee	No
DECISION:					
<p><u>Decision taken</u> Cabinet agreed to recommend to Full Council that the localised council tax support scheme continues in 2025/26 to help people on low/no income to receive a reduction on their council tax.</p> <p><u>Reason for decision</u> The Scheme was implemented in 2013 and had had no changes since its implementation. Hertfordshire County Council and the Police had been consulted and they had raised no comments.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council’s website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
FP2079 Arboriculture Contract					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1 & 2	All	None	Non-Key	Andrew Harper	Yes 14 November 2024
DECISION:					
<p><u>Decision taken</u> Cabinet agreed to:</p> <p>a) Award the following contracts for an initial three year period (with an optional one year extension) commencing on 1st January 2025:</p> <ul style="list-style-type: none"> • Lot 2 (Maintenance of Young Trees) is awarded to: Maydencroft Limited • Lot 3 (Maintenance of Woodland trees) is awarded to Maydencroft Limited <p>b) Extend the current contract with Maydencroft Limited for a period of three months for maintenance of urban trees (Lot 1).</p> <p>c) That new procedurement can commence for Urban Tree Maintaenance (Lot 1) and be evaluated 50% on price and 50% on quality</p> <p><u>Reason for decision</u> The Council is responsible for the maintenance of 30,000 trees across the Borough and manage this responsibility through a contract that includes lots for a) b) c) Maintenance of Urban Trees Maintenance of Young Trees Maintenance of Woodland Trees</p> <p>The current contract expires at the end of December 2024 and following approval by the Executive Member, a new procurement was undertaken.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council's website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
FP2062 Sustainability Supplementary Planning Document					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All	None	Non-Key	C Matthews/M Pyecroft	Yes 14 November 2024
DECISION:					
<p><u>Decision taken</u> Cabinet agreed that:</p> <ul style="list-style-type: none"> a) The Draft Sustainability SPD (Appendix A) be subject to public consultation for a period of six weeks; and b) The associated SEA/HRA Screening Report is consulted upon with the consultation bodies/nature conservation body for a period of six weeks <p><u>Reason for decision</u> The SPD had been prepared to provide additional information on sustainability expectations for development proposals within the borough and encourage higher standards.</p> <p>The SPD was part of the overall response to the climate change emergency declared in 2019 and aligns with the key corporate priorities of action on climate change.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council's website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
North West Hatfield Masterplan Supplementary Document					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	Hatfield Villages	None	Non-Key	Matthew Wilson	No
DECISION:					
<p><u>Decision taken</u> Cabinet agreed that the North West Hatfield Masterplan as detailed in Appendix A of the report be taken forward for public consultation for a period of six weeks.</p> <p><u>Reason for decision</u> Policy SB22 of the Local Plan requires a Master Plan to be produced. The draft document had been consulted on with Hertfordshire County Council, and considered by Cabinet Planning and Parking Panel where it received unanimous support.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council's website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
Treasury Management Mid-Year Report 2024/2025					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All	None	Non-Key	Helen O’Keeffe	No
DECISION:					
<p><u>Decision taken</u> Cabinet noted the current treasury position and Treasury Management Indicators.</p> <p><u>Reason for decision</u> The report provided Cabinet with an update to the council's performance against its Treasury Management Strategy for the year which was approved in February 2024.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council’s website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
Capital Budget Monitoring Report Q2					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All	None	Non-Key	Helen O’Keeffe	No
DECISION:					
<p><u>Decision taken</u> Cabinet noted:</p> <ul style="list-style-type: none"> a) The capital forecast outturn position b) The forecast position as of 30 September 2024 for funding of the capital programme and reserve balances as reflected in Table 2. c) The virements set out in Section 3.2. <p><u>Reason for decision</u> The report presented Cabinet with the forecast out turned for capital at the end of Quarter 2 2024/25.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council’s website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
Revenue Budget Monitoring Report Q2					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All	None	Non-Key	Helen O’Keeffe	No
DECISION:					
<p><u>Decision taken</u> Cabinet noted:</p> <ul style="list-style-type: none"> a) The revenue forecast outturn position as at Quarter 2; and b) The position on debts set out in Section 5 of the report <p><u>Reason for decision</u> The report presented Cabinet with the forecast out turned for Revenue at the end of Quarter 2 2024/25.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council’s website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
RISK MANAGEMENT - QUARTER 2 RISK REGISTERS 2024/25					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	N/a	None	Non-Key	Richard Baker	No
DECISION:					
<p><u>Decision taken</u> Cabinet noted:</p> <ul style="list-style-type: none"> a) The Risk Registers at Quarter 2 2024/25; and b) The comments and actions in respect of the strategic and serious/severe operational risks. <p><u>Reason for decision</u> The risk registers included indicators for risk direction identifying which risks are increasing or decreasing. Included within the report was all strategic risks and those operational risks with a residual score of serious or severe.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council's website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
Gambling Act Policy					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All	None	Non-Key	Kate Payne	No
DECISION:					
<p><u>Decision taken</u> The Cabinet:</p> <ul style="list-style-type: none"> a) Noted the Welwyn Hatfield Council revised Statement of Principles under the Gambling Act for 2025-2028; b) Noted the results of the public consultation; and c) Agreed to recommend to Full Council that the proposed changes to the Policy, as shown in Appendix 1, be approved. <p><u>Reason for decision</u> Licensing authorities are required under the Gambling Act to prepare and publish a statement of principles, and a policy to apply in exercising their functions under the Act and to review and revise it every 3 years.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council's website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
Q2 Performance Monitoring					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All wards	None	Non-Key	Kirsten Roberts	No
DECISION:					
<p><u>Decision taken</u> The Cabinet noted the report and its appendices.</p> <p><u>Reason for decision</u> The report summarised the Council's quarterly performance data following the review of its performance reports.</p>					
BACKGROUND:					
Part 1 papers can be found on the Council's website.					

Cabinet Decisions
Tuesday 5 November 2024

SUBJECT / TITLE OF REPORT					
Achievements List, July - September 2024					
Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
Part 1	All wards	None	Non-Key	Kirsten Roberts	No
DECISION:					
<u>Decision taken</u> Cabinet noted the Achievement List for July-September 2024.					
BACKGROUND:					
Part 1 papers can be found on the Council's website.					